



Aboriginal HIV/AIDS Honoring Ceremony & Awards

The Canadian Aboriginal AIDS Network (CAAN) is requesting your help in recognizing Aboriginal people living with HIV/AIDS (APHAs), Aboriginal AIDS Services Organizations (AASO's) and/or staff members/volunteers, families and Aboriginal communities who have demonstrated outstanding and commendable service to the Aboriginal AIDS movement in Canada.

Nominations may be submitted by anyone who wants to recognize the achievements of fellow individuals, families, communities and/or organizations in the areas of:

- **Social/Political/ Community Action**
- **Holistic Wellness Promotion/Harm Reduction**
- **Young Eagles**
- **Trailblazers (Innovative programs and services)**
- **Lifetime Legacy**

Details for each area are included in the Nomination Guidelines. Nominees who are selected will be given an award during the Annual CAAN Gathering in Calgary, Alberta September 25 – 28, 2017.

Deadline for nominations is **June 30, 2017**. Selections will be made by the Awards Subcommittee of the CAAN Annual Gathering Planning Committee.

Thank You,

Canadian Aboriginal AIDS Network
Board of Directors

NOMINATION GUIDELINES

Nominees must have attained an achievement, or provided a service or benefit to the Aboriginal AIDS community; and must consent in writing to the nomination.

Self-nominations will not be accepted. Nominators may nominate only one candidate per year per category and cannot be related to this candidate.

The deadline for receiving nominations is **August 4, 2017**

COMPLETED NOMINATION PACKAGES MUST INCLUDE:

- A description (200 words or less) of the nominee's significant achievement, service or benefit in the category selected, and a description of the nature and impact of the activities involved. (Including a clear distinction between paid and unpaid/voluntary activities.)
- A biography of the person nominated, or a short profile of the organization clearly identifying achievements in the field of HIV/AIDS.
- Two additional letters of support for the nomination.
- A completed nomination form (provided in the call for nominations).

SELECTION CRITERIA

Selection will be made by the Awards Subcommittee of the CAAN Annual Gathering Planning Committee on the basis of the following criteria:

SCOPE: the range of activities and breadth of influence or inspiration the achievement has on people, families, organizations or the community.

ACHIEVEMENT: the significance of the achievement itself. Consideration will be given to creativity, innovation, and significance of the activity for individuals, families, and organizations.

IMPACT: the potential for fundamental and lasting positive change for individuals, families, organizations and the Aboriginal community.

METHOD: the manner in which the activities were performed, for example, creativity, innovation, consultation and collaboration.

Definitions for Areas of Achievement

1. **Social/Political/Community Action** - The award for Social/Political/Community Action is presented to the individual, organization, group, institution, or AASO, that undertakes an initiative, of any size, that has resulted in a change of public policy or process to the benefit of individuals and/or communities affected by HIV/AIDS.
2. **Holistic Wellness Promotion/Harm Reduction** - The award in this category recognizes individuals who promote and embody the holistic wellness and promotion in the field of Harm Reduction.
3. **Young Eagles** - this award is presented to a young person between the ages of 18-29 years of age who has demonstrated outstanding achievement
4. **Trailblazers (Innovative programs and services)** – The award in this category is for individuals, communities that have demonstrated innovative programming and /or services for people with lived experience, prevention and education, care treatment and support.
5. **Lifetime Legacy** – is an award presented to an individual whose lifetime achievement in the service of Indigenous peoples and communities.



Canadian Aboriginal AIDS Network Aboriginal HIV/AIDS Honoring Ceremonies & Awards

Nomination Form

Name of Nominee: _____

Category (choose all that apply):

_____ Social/Political/Community Action

_____ Holistic Wellness Promotion/Harm Reduction

_____ Young Eagles

_____ Trailblazers (Innovative programs and services)

_____ Lifetime Legacy

Street Address

Phone

City, Province

Fax

Postal Code

Email

Nominated by:

Street Address

Phone

City, Province

Fax

Postal Code

Email

Nominee's Consent to Nomination (signature)

Please submit nomination package to:

CAAN

6520 Salish Drive

Vancouver, BC V6N 2C7

Fax: 604-266-7612

No later than August 4, 2017 pm Pacific Standard Time

Canadian Aboriginal AIDS Network Awards Selection Protocol

The following is the process and criteria for evaluating nominations:

1. CAAN will receive and compile all incoming nominations. In cases where submissions are incomplete (i.e. they do not include the appropriate or required documentation), CAAN will contact the nominator(s) to request that the missing materials are sent.
2. Following the closing date for nominations, CAAN will compile a complete package containing all nominations (including both complete and incomplete submissions) for each member of the Awards Subcommittee of the Annual Gathering Planning Committee. These packages will be distributed by mail to members for their review.
3. In independently reviewing their packages, Subcommittee Members are requested to select their 1st, 2nd, and 3rd choices for each of the Areas of Achievement. Choice selections will also be ranked using a numerical system:
 - 1st choice = 3 points
 - 2nd choice = 2 points
 - 3rd choice = 1 point
4. Subcommittee Members will submit their nominee selections and rankings for each category via fax or email to the Chair of the Awards Subcommittee within 1 week of receiving the nomination packages.
5. The Chair of the Awards Subcommittee will calculate the votes (and points allocated to each candidate) with support from CAAN administrative staff to determine the award recipient in each category.
6. Although a system of calculating points will generally result in the selection of the awards recipient, a roundtable discussion of these results or of particular cases will take place to ensure there is consensus and agreement among Awards Subcommittee Members.

Conflict of Interest Policy regarding Award Selection

CAAN Awards Subcommittee Members who have (or have had in the past two years) a relationship with a nominee or a nominated program are required to inform all other members of the nature of this relationship, and excuse themselves from the award consideration and selection process in the category where the nomination occurs.