CAAN Communities, Alliances & Networks provides a national forum for Indigenous People to holistically address HIV and AIDS, HCV, STBBIs, TB, Mental health, and related co-morbidity issues; promotes a Social Determinants of Health framework through advocacy; and provides accurate and up to date resources on these issues in a culturally relevant manner for Indigenous Peoples wherever they reside.

Location: In office or remotely based on location
Employment type: Contract (until March 31, 2023)
Contract Renumeration: $60,000
Reporting to: CAAN CEO & Executive Management Team

POSITION DESCRIPTION
In collaboration with CAAN's national partners and Indigenous communities throughout the land known as Canada, The UNDRIP Program Coordinator will develop and deliver a clear consultation and knowledge exchange plan that will gather information toward the development of the Government of Canada's action plan related to the implementation of United Nations Declaration on the Rights of Indigenous Peoples Act.

KEY ACTIVITIES

- Plan and facilitate a series of 10 hybrid community consultations, beginning with a signature event in late July hosted at AIDS 2022 in Montréal, with representation from at least 15 different community groups
- Plan and facilitate a series of 6 iterative national partner consultations, consisting of the members of the National Indigenous Working Group of HIV and AIDS
- All consultations to include ceremony, education on UNDRIP and its importance to Indigenous individuals and communities; and hybrid (virtual and in-person) opportunities to respond to questions and provide feedback through online platforms or in-person where consultation is local
- Integration and iteration of data collected throughout the above gatherings and reported to:
    - Justice Canada in August 2022 (draft report after AIDS 2022)
    - Preliminary analysis rolled up into one data set, analyzed, and integrated into report of findings to be shared at the Partners meetings in December, and

- Final report including action items will be refined with measures and indicators summarized into a report that will be submitted to Justice Canada as well as made available to all the participating communities and CAAN membership

QUALIFICATIONS
- A university degree, college diploma, or combination of training and experience in a discipline related to public, partnership, and or social media engagement
- Demonstrated experience in workplan development and implementation
- Experience working with diverse Indigenous communities
- Ability to work independently and expeditiously under tight timeframes with competing priorities is essential, including independent problem solving and self-directed training when needed to complete tasks
- Understand CAAN's mandate and goals and possess a strong background, knowledge, and experience of Indigenous organizations, communities, and traditions
- An understanding of Harm Reduction concepts
- Ability to adapt to evolving situations and respond to complex issues that may arise in the planning process
- Possess strong computer literacy and proficiency in using Microsoft Office365's various programs, as well as web-based applications including search engines and tools
- Possess strong interpersonal skills and the ability to work effectively with a wide range of individuals and internal and external stakeholders

TO APPLY
Please email a cover letter and resume, in PDF format to margaret@caan.ca. Please address the cover letter to Margaret Kisikaw Piyesis, CEO and include one personal reference and one former employer reference within your resume. No phone calls please. Applications without a cover letter will not be reviewed. Only those selected for an interview will be contacted.

Based on the Section 16(1) of the Canadian Human Rights Act CHRA Everyone is encouraged to apply, however, Indigenous people with living experience of HIV will be given preference.

Application Deadline: June 24, 2022